

Penallta House,
Tredomen Park,
Ystrad Mynach,
Hengoed CF82 7PG

Ty Penallta,
Parc Tredomen,
Ystrad Mynach,
Hengoed CF82 7PG



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For all enquiries relating to this agenda please contact Rebecca Barrett
(Tel: 01443 864245 Email: barrerm@caerphilly.gov.uk)

Date: 8th July 2015

Dear Sir/Madam,

A meeting of the **Policy and Resources Scrutiny Committee** will be held in the **Sirhowy Room, Penallta House, Tredomen, Ystrad Mynach** on **Tuesday, 14th July, 2015** at **5.30 pm** to consider the matters contained in the following agenda.

Yours faithfully,

A handwritten signature in blue ink that reads 'Chris Burns'.

Chris Burns
INTERIM CHIEF EXECUTIVE

AGENDA

	Pages
1 To receive apologies for absence.	
2 Declarations of Interest Councillors and Officers are reminded of their responsibility to declare any personal and/or prejudicial interest(s) in respect of any business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Officers.	
To approve and sign the following minutes: -	
3 Policy and Resources Scrutiny Committee held on 2nd June 2015 (minute nos. 1 - 12).	1 - 6

A greener place Man gwyrdach

Correspondence may be in any language or format | Gallwch ohebu mewn unrhyw iaith neu fformat



- 4 Consideration of any matter referred to this Committee in accordance with the call-in procedure.
- 5 To receive a verbal report by the Cabinet Member(s).
- 6 To receive and consider the following Cabinet Reports*: -
1. Land at Troedyrhiw, Ystrad Mynach – 3rd June 2015;
 2. Land adjoining Islwyn Indoor Bowls Centre – 3rd June 2015;
 3. Discretionary Housing Payments Policy – 3rd June 2015;
 4. Cabinet Forward Work Programme – 3rd June 2015;
 5. Equalities and Welsh Language Annual Reports – 17th June 2015;
 6. Former Newbridge Library – 17th June 2015;
 7. Education Schools Improvement Service Pension Deficit – 17th June 2015.

**If a member of the Scrutiny Committee wishes for any of the above Cabinet reports to be brought forward for review at the meeting please contact Rebecca Barrett, 01443 864245, by 10.00 a.m. on Monday, 13th July 2015.*

To receive and consider the following Scrutiny reports:-

- | | | |
|----|--|-----------|
| 7 | Draft Disciplinary Policy and Procedure. | 7 - 58 |
| 8 | Draft Social Media Policy. | 59 - 76 |
| 9 | Proposed Inspection Programme for Council Properties. | 77 - 82 |
| 10 | Year End Progress Update of Improvement Objective IO2 - Improve job opportunities so people can live better lives - Caerphilly Passport Programme. | 83 - 108 |
| 11 | Performance Management IO5 - Investment in Council homes to transform lives and communities - Year End. | 109 - 116 |
| 12 | End of Year Update on Improvement Objective 6 (2014/15) - Improve the availability of private and public sector housing to reduce the number of residents who may become homeless. | 117 - 126 |
| 13 | To record any requests for an item to be included on the next available agenda. | |

To receive and note the following information items*:-

- | | | |
|----|---|-----------|
| 14 | Handling of Damp and Condensation Complaints - Update Report. | 127 - 146 |
| 15 | Discretionary Rate Relief Applications. | 147 - 152 |
| 16 | Time Off For Reservists Policy. | 153 - 166 |

17	Caerphilly Homes Task Group Minutes - 21st May 2015.	167 - 170
18	Corporate Health and Safety Committee Minutes - 24th February 2015.	171 - 174
19	Pensions/Compensation Committee Minutes - 9th June 2015.	175 - 176

**If a member of the Scrutiny Committee wishes for any of the above information items to be brought forward for review at the meeting please contact Rebecca Barrett, 01443 864245, by 10.00 a.m. on Monday, 13th July 2015.*

Circulation:

Councillors L.J. Binding, Mrs P. Cook, C.J. Cuss, H.W. David (Chair), Miss E. Forehead, J.E. Fussell, C.J. Gordon, C. Hawker, Ms J.G. Jones, G. Kirby, A. Lewis, C.P. Mann, S. Morgan (Vice Chair), D. Rees, R. Saralis and J. Taylor

And Appropriate Officers